

January 2024 Board Meeting Minutes
January 24th – 6pm to 8pm, Temescal Works
490 43rd St., Oakland, CA 94609

1. INTRODUCTIONS – Call to Order:

Pat 6:03 pm - 3 minutes

2. PUBLIC COMMENT/ANNOUNCEMENTS

Allison Futeral (Guest) - expressed concerns that she heard about last exec meeting and the board in general. David Operario and Tom Aimes mentioned that they're not fully aware of concerns / issues. Don Macleay mentioned that we should discuss this at special meeting at the end of the month. Various discussions on next special meeting, mediation, and steps to move forward. **(22 minutes)**

3. ATTENDANCE

Present: Jamar Leonard (Operations - Block By Block), Emil Peinert (Board), Tom Murphy (Board), Adriana Valencia (Board), Allison Futeral (Guest), David Operario (Board), Alex Schafran (Board), Jordie Bornstein (Board), Audrey Giles (Promo Committe Chair), Shawn Granberry (Promo Committee), Joey Harrison (Director of Operations), Pat Smith (Board President), Don Macleay (Board Treasurer)

Online: Tom Aimes (Board), Chip (Block By Block), Seung-Yen Hong (Board), Jessica Arline (Board), Johnny Linares Sr (Block by Block),

4. CONSENT AGENDA

a. Approval of December 2023 Board Minutes

Motion made by Jordie to approve minutes. 2nd by Tom M. Abstained by Adriana and Don. Approved by everyone else.

5. OPERATIONS REPORT

Jamar Leonard, Block By Block (and puppy)

Report on general cleaning operations (graffiti, curb sweeps, etc). Friday night hospitality and strike teams. Thursday is focused on planters. 311 entries are fully documented and entered. Bank Hours implemented on Saturdays.

Highlights - auto glass is down. trash is down. general contacts, Oak 311 encampments are up. January was to focus on leaves, graffiti, and being proactive rather than reactive. Joey gave report on brown benches. **(13**

Minutes)

6 . FOLLOW UP ITEMS FROM LAST MEETING

- a. Mighty Non-Profits, Bill.com, ACH Bookkeeping final plan – Don General Update on Accounting. Estimated budget presented by Don. Emil motion to approve the estimated budget with required amount being given to reserves. 2nd by Tom A. David abstained. Tom M voted No. David asked about paying off light loan. Emil and Don explained that on the budget was an estimate and not the actual.

Don mentioned he would have actuals at next board meeting.

Alex expressed the need for a cash flow report and up to date actuals.

(32 minutes)

- b. Four pager – printer/mailer update - Audrey

Audrey gave update on 4 pager going out for renewal and the work she has put in since we dont have an Executive Director. And wanted to clarify that the contract that is up for staff today is for renewal only.

Also mentioned that we needed to get up to proper staffing levels.

Four pager is in final development with the city. And mentioned the need for experience and leadership staff to help guide her through renewal. Petitions will come back to Temescal Works office. Audrey asked questions about mail, etc Who would receive it, etc?

(12 Minutes)

7. ACTION/DISCUSSION ITEMS

- a. Vote on Darlene's new contract - Pat

Pat explained that this would be for renewal only.

Jordie motion to accept her contract. Tom M seconded.

All approved. (4 minutes)

- b. Hiring interim Administrator (Pat)

Pat gave overview of the process. Is talking to uptown downtown, the city, etc. Various items discussed. (20 minutes)

c. Hiring mediation company for issues w/Jaymee and Board (Pat).
Pat gave overview on mediation process. is still working on it. Will possibly look into insurance. (2 minutes)

Motion to go into Closed Session (8:03pm)
Adjourn meeting

9 CLOSED SESSION

10 Motion to reopen meeting and adjourn

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