



JUNE BOARD MEETING MINUTES

Date: June 28, 2023, 6:00pm-7:30pm

Location (hybrid): Temescal Works, Telegraph Room, 490 43rd Street in Oakland; zoom link [here](#), pw 210644

Attendance

Board members: Danial Chung, Don Macleay, Pat Smith, Lynn Howe, Adriana Valencia, Marisol Vela-Chiu, David Operario, Jessica Arline

Other BID staff: ED Diana Galbraith, BBB Jamar Leonard, Operations Manager Joey Harrison

Board members absent: Jordie Bornstein, Tom Murphy

Others: Guy Byrne, Frank Hancock, Jimmy Walton, John Patte, Shantell, Bryan Tublin

1. INTRODUCTIONS – Call to Order: 6:05 PM, Daniel

I Chung, Board President

- a. Introduce guests
 - i. BART personnel - not available, will be present in July and for on-site
 - ii. Other (Shantell) not available (arrived late)

2. PUBLIC COMMENT/ANNOUNCEMENTS

- Don commented on the recent increase in property crime and damage which will be on the Promo agenda for July 12.
- Guy announced the new camera/PA system set up at Temescal Plaza to deter crime.
- Marisol announced that she will be too busy in the next month to carry out expected board activities but will have more availability after that. The board unanimously agreed that she should remain on the board in anticipation of greater availability soon.

3. CONSENT AGENDA

- a. Approval of May 2023 Board [Minutes](#)
 - Tabled until May Minutes are completed and sent to board for review. Don said he would add his notes to the minutes.

4. OPERATIONS REPORT - Joey Harrison, *Director of Operations* and Jamar Leonard (Block by Block)

- b. 40th street median - weeds have been cleaned up along the area and around an unsheltered person living in the median. Joey is working with local agencies to find placement for him. Additional weed work was done in upper Telegraph. There has been a 40% increase in auto glass breakage this month. Since the bus shelters are supposed to be cleaned by Clear Channel Joey will work with them to do that as required in their contract.
- c. Banked hours - 10,000 banked hours for possible use in the proposal below
- d. Security patrol presentation. Jim Walton and John Patten of VIP Security described a proposal to use time from the 10,000 banked hours for a pilot intensive outreach over a 10 block area of Telegraph. Security team members would outreach to businesses, use data to determine hot spots, conduct bike patrols over a 3 week period to deter crime and build community collaboration. Their written proposal, including costs, hours, activities, expected outcomes and references will be sent to the board for review.

5. ACTION/DISCUSSION ITEMS

- a. BID encampment and homeless policy review (Tom). Tom was not present, however the board asked Joey to outline a standard procedure for handling encampments and present that at the next meeting
- b. 2023 [budget](#) approval (Diana)
 - i. Approved by board with one abstention (Adriana)
- c. [Taste of Temescal](#) update (Lynn)

Katie is not available to produce Taste of Temescal as the timeline for the event is getting too close for her to fit into her schedule. Adriana had spoken to Diana and Katie about producing the event using school based volunteer resources instead of BID management, since the proceeds do go to local schools. The board agreed that Adriana should look into that possibility.
- d. Brown Act [update](#)
 - i. “At least a quorum of the board must participate in the meeting from a single physical location that is identified on the notice and agenda, is open to the public, and is located within the jurisdiction.”
- e. Determine Diana’s PTO accrual and update [contract](#).

The board agreed to the following (which Diana had based on discussion with the bookkeeper and Jack London BID)

 - 1. How many hours are allowed to be carried over from a prior year? - 180 hours
 - 2. Is there a maximum number of hours that can be accrued? No limit
 - 3. How do hours accrue? Per hours worked
- f. Bryan’s crime [database](#)—approve before sending to stakeholders?

Since this database plan had already been discussed and approved at Promo, the board approved the next step which will be Diana sending out information/database access to the community.
- g. Thoughts on appointing an Assistant Treasurer to expand bandwidth for Emil?

Discussion of adding Tom, Don or any other interested person. Diana will convene a meeting with those interested and Emil to discuss exactly what help is needed and how it can be done.

6. INFO ITEMS

a. Executive Director's Report

- i. Office move update–need just one desk
- ii. Social media update - Jayme is working on a newsletter
- iii. Met with CRO, Alex Schafran, BART team
- iv. National Night Out/Neighborhood Council getting set up
- v. Renewal Update - working on final responses to RFP per upcoming deadline.

7. OTHER